

(1) The entity's mission, purpose, and governance structure.

Mission: MANNA FoodBank's mission is to involve, educate and unite people in the work of ending hunger in Western North Carolina. MANNA's vision is a hunger free Western North Carolina.

Purpose: MANNA FoodBank collects usable grocery items, largely donated, from suppliers and distributes them to MANNA's approximately 255 accredited partner agencies in 16 counties in Western North Carolina. These partner agencies then provide direct food assistance to more than 106,000 unique clients each year. In addition to the general food distribution program, MANNA also engages in MANNA Packs for Kids, a program that provides a 3-5 pound bag of food to take home to more than 3,000 children each Friday during the school year; and Food and Nutrition Services outreach, which assists hundreds of clients each year to apply for FNS benefits (formerly called food stamps).

Governance Structure: MANNA was founded in 1982 and is a 501(c) (3) tax exempt, non-profit corporation doing business in the state of North Carolina. The property, affairs and business of MANNA are managed by a volunteer Board of Directors comprised of community leaders with a particular interest in hunger-related issues. The Board meets 8 times per year. Directors serve a term of three years, with no more than two terms served consecutively. MANNA's Executive Director reports directly to the Board.

The Board of Director offices are:

- President
- Vice President
- Past President
- Secretary
- Treasurer

Boards of Director Committees include:

- Executive
- Finance
- Membership & Governance
- Fundraising
- Audit

(2) A description of the types of programs, services, and activities funded by State appropriations.

MANNA FoodBank works with over 255 partner 501(c) (3) organizations, of which 149 are eligible as emergency food providers to receive and distribute SNAP-purchased food. The SNAP program enables MANNA to provide a high quality source of food to emergency food providing agencies (emergency food pantries, soup kitchens, homeless shelters, and domestic violence shelters) in our 16 county area thus providing greater food security to the citizens of Western North Carolina who are food insecure. Through SNAP funding, MANNA was able to purchase 1,294,052 pounds of food, providing an estimated 1,078,376 meals to children, adults and the elderly, living at or below the poverty line.

(3) Statistical and demographical information on the number of persons served by these programs, services, and activities, including the counties in which services are provided.

Demographic Data Item	Source	Response
Estimated number of individuals in our service area seeking food assistance at a pantry, shelter, or kitchen, within a year.	Feeding America's Hunger In America 2010 Report – the most current comprehensive data we have on persons seeking food assistance from our network of emergency food organizations. Data collection for Hunger In America 2014 begins this spring.	106,600
Estimated Demographic spread of individuals in our service area seeking food assistance at a pantry, shelter, or kitchen.		<p>Gender Male: 52.4% Female: 47.6</p> <p>Age <18: 31% 18-64: 60% >64: 9%</p> <p>Ethnicity White: 70.4% Black: 14.7% Hispanic: 10.6% Native American: 3.5% Asian/Pac. Islander: <1%</p>

Estimated Number of MEALS Served by SNAP Food in FY11/12

SNAP Pounds Purchased	Feeding America's lbs. to meal conversion metric	Estimated Meals provided by SNAP food purchased	SNAP % of Total Pounds Distributed by the MANNA FoodBank
1,294,052	1 meal = 1.2 pounds	1,078,376	10%

MANNA FoodBank's 16-County Service Area:

Avery County
Buncombe County
Cherokee County
Clay County
Graham County
Haywood County
Henderson County
Jackson County
Macon County
Madison County
McDowell County
Mitchell County
Polk County
Swain County
Transylvania County
Yancey County

MANNA FOOD BANK
STATE NUTRITION ASSISTANCE PROGRAM (SNAP)
FY 11/12 Section 10.19(b) reporting

(4) Outcome measures that demonstrate the impact and effectiveness of the programs, services, and activities.

In FY 11-12, MANNA distributed 1,294,052 pounds of SNAP food to 149 SNAP eligible, participating member agencies (Emergency Food Assistance Organizations only) in our 16-county service area. SNAP funding was used to purchase the most needed products, ones not available through industry donations in WNC. Food product purchased include: tuna fish, green beans, rice, pinto beans, canned fruit and vegetables and peanut butter. Administrative funding for MANNA's SNAP program operations includes labor, warehousing, storage, refrigeration, order-picking/preparation and trucking to agencies.

(5) A detailed program budget and list of expenditures, including all positions funded and funding sources.

See separate attachment

(6) The source and amount of any matching funds.

No match was required in FY 2011/12

MANNA FOODBANK	
STATE NUTRITION ASSISTANCE PROGRAM (SNAP)	
FY 11/12 Section 10.19 (b) reporting #5	
Description	FY 11/12 Budget
REVENUE	
Contributions Income	
INDIVIDUALS	465,989
CHURCHES	19,971
BUSINESS/CORPORATIONS	99,855
CIVIC ORGS/SCHOOLS/OTHER	16,642
GRANTS/ FOUNDATIONS	63,242
Contributions Income Total	665,699
SNAP FOOD PURCHASE INCOME	788,978
SNAP ADMINISTRATIVE REIMBURSEMENT INC.	173,190
CO-OP BUYING OVERHEAD	48,000
MISCELLANEOUS Income	8,500
TOTAL INCOME	1,684,367
EXPENSES	
SALARY & FRINGES	

MANNA FOOD BANK
STATE NUTRITION ASSISTANCE PROGRAM (SNAP)
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Director of Operations	67,701
Warehouse Managers (1.5 FTE)	50,904
Warehouse Facilities & Safety Manager	60,469
Product Planning Coordinator (.5 FTE)	27,670
Warehouse Ordering Coordinator	37,345
Onsite Distribution Coordinator	42,896
Order Pickers (2 FTE)	64,096
Warehouse Asst (.25 FTE)	7,016
Truck Drivers (3 FTE)	123,367
Truck Driver/ Warehouse Asst (2 FTE)	78,905
Contract Labor	40,000
TOTAL SALARY & FRNGES	600,369
SNAP FOOD PURCHASES	788,978
PROFESSIONAL FEES - ANNUAL AUDIT	13,500
EQUIPMENT MAINTENANCE & REPAIR - WAREHOUSE	14,800
FOOD PACKAGING SUPPLIES	18,000
OCCUPANCY	
Insurance, Bldg & Flood	16,000
Electricity & gas	51,600
Water & Sewer	5,360
Food packing supplies	31,200
Propane	4,500
Waste Management	25,200
Pest Control	1,200
Franklin Warehouse utilities	1,525
Franklin Warehouse rent	4,275
TOTAL OCCUPANCY	140,860
TRANSPORTATION	
Vehicle Gas & Oil	60,000
Vehicle Repairs & Maintenance	15,600
Vehicle Insurance	19,660
Vehicle License & permits	5,500
Vehicle Tires	5,400
TOTAL TRANSPORTATION (TRUCK COSTS)	106,160
MISCELLANEOUS EXPENSE/WAREHOUSE	1,700
TOTAL EXPENSES	1,684,367